

**2019 Remodeler's Home Tour
(Formerly the NARI of Southeast Michigan Tour of
Remodeled Homes)
Contract**



3. The remodeling project **must have been completed** between August 1, 2016 and April 12, 2019 and must constitute any project that showcases a change in shape, form or function of the residence, and not have been in a prior Remodeler's Home Tour. The tour is limited to residential projects.
4. The remodeler agrees to adhere to the goals of the Remodeler's Home Tour: which is to showcase the quality of workmanship achieved by the membership of our council, to provide opportunities to increase the remodeler's exposure to the public, to stimulate the public's interest in remodeling projects and to increase the credibility and promote the professional image of the remodeling professional.
5. The remodeler agrees to provide adequate staff and site management to ensure that no time during tour hours will any members of the general public be left unsupervised in any area of the homeowner's property.
6. The remodeler will be limited to no more than two projects on any one Remodeler's Home Tour. Additional entries are subject to review by the Remodeler's Home Tour Steering Committee.
7. The remodeler agrees not to open the home to the public for 3 months prior to the Remodeler's Home Tour without prior consent of the Remodeler's Home Tour Steering Committee.
8. The remodeler agrees to provide a certificate of insurance that shows a \$1,000,000 umbrella coverage of general liability and to include the Builders and Remodelers Association of Greater Ann Arbor as an added insurer to this policy during Home Tour.
9. Remodeler agrees to abide by the following presentation and performance standards.
 - A. Presentation shall not include any promotion or sales of products or services unrelated to the Remodeler's Council of Greater Ann Arbor (Remodeler's Council hereafter) of the Builders and Remodelers Association of Greater Ann Arbor activities.
 - B. Remodeler is to notify all neighbors in the immediate area of the home being shown, who may be affected by Tour traffic, at least three (3) days prior to the event.
 - C. Directional signs provided by the Remodeler's Council are to be distributed and displayed in such a manner as to facilitate easy location of the site. The provided house sign is to be displayed prominently in front of the project home. **Remodeler is responsible for the return of all signage, provided by the Council, by the Tuesday after Tour. Signs may or may not have numbers affixed. Remodeler may place vinyl numbers on signage at their own expense.**



- D. The Remodeler is responsible for obtaining approvals for any and all permits for placement of signs.
- E. All areas of the home being shown, including yard areas where traffic will exist, are to be kept clean and presentable during all show hours, and are to be left in the same state after Tour is over.
- F. All participants are encouraged to give credit to any Association Member professional designers who contributed significantly to the project.
10. The Remodeler agrees to ask visitors to the Project to complete any brief questionnaires that may be provided by the Remodeler's Council. Questionnaires will seek information about the public's response to marketing and promotion efforts for the event conducted by the Council.
11. Each participating remodeler is given 30 complimentary tickets. Additional tickets to give to clients are available for half of face value each. The remodeler may purchase an unlimited number of discount tickets (which will be stamped "COMPLIMENTARY"). Discount tickets are not refundable.
12. There will be **no refunds** after March 5, 2019.
13. The Board of Directors of the Remodeler's Council reserves the right to ban a remodeler from future Tour participation in the event that said remodeler violates the outlined rules and regulations; or violates the Remodeler Code of Ethics.

I have read all of the rules and regulations and agree to adhere to them.

Signature _____ Date _____

Document Submission Checklist:

	<u>Due Date:</u>
- Signed contract with check (EARLYBIRD)	January 31st
- Signed contract with check	March 5th
- Project Descriptions (for Event Program)	March 5th
- Map/directional information	March 5th
- Homeowner's signed contract	March 5th
- Insurance certificate	March 5th
- Copy of current Michigan builder's license	March 5th
- Photographs due	March 5th
- Event Program to Print	March 14th



Project Descriptions (for Event Program)

Please send us a typed project description and company description that can be copied into your project page. **Both descriptions combined should not exceed a total of 210 words.** They must be formatted as paragraphs and refrain from using bullet points and excessive special formatting.

Descriptions must outline the remodeling project, i.e. outlining features about the remodeling aspects of the project and must exclude sales language.
(Suggested content: Discuss Before & After issues.)

About The Project:

About the... (specify Builder, Remodeler, Architect, etc. multiple "About" paragraphs are allowed):



Map Information

Directions to project: (from major streets)

1. Brief Description

Directions: _____

MAP

Please provide the full address, email a link to a map online or sketch below or on the back of this sheet a map to your project from nearby major streets. Include which side of the street the house is on.



Directional Signs

Directional signs are to be used in the neighborhood to help people find your project. Please indicate the number of signs you need. **Eight (8) signs are included with entry fees. Additional signs may be used, for the 2019 Home Tour. Signs may or may not have numbers affixed. Remodeler may place vinyl numbers on signage at their own expense.**

_____right turn _____left turn _____straight



**2019 Remodeler's Home Tour
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Home Owner's Contract

I hereby agree to allow my home to be entered in the 2019 Remodeler's Home Tour (Formerly the NARI of Southeast Michigan Tour of Remodeled Homes).

I understand that my home will be open to the general public on the following dates and hours:

Saturday, April 13 th , 2019	10:00 a.m. - 5:00 p.m.
Sunday, April 14 th , 2019	12:00 p.m. - 5:00 p.m.

I will permit _____ to supervise my house during the above listed hours.

I entrust him/her to provide adequate staff and management for the Tour to ensure that at no time will any members of the general public be left unsupervised in any area of my house and/or property.

I verify that my remodeling job was completed within the last three years and is the work of the remodeler noted above.

I have read the Remodeler's Contract with the Builders and Remodelers Association of Greater Ann Arbor, and understand the responsibilities and obligations of the remodeler.

I understand that liability insurance coverage will be provided by the Remodeler.

Signed _____ Dated _____

Address _____

Photo Submission Criteria

One pre-staged photo shoot with architectural photographer, CJ South, can be secured for \$250. This is in addition to your entry fee for each project on the Tour. The photo shoot includes up to 3 final images, edited and delivered to BRAG. You have up to 1 hour of the photographers time, on location. The photographer will work with you to get the best images possible and you will be able to review each image during the photo shoot. **For additional photos or time, please consult CJ for an estimate.** Travel fees may apply for locations outside Washtenaw County.

Photos for the publication are due to BRAG Ann Arbor by March 5th Photos from a photographer of your choosing, high-quality renderings or CAD images will be subject to review prior to acceptance. Please provide the photographer's name or studio to be credited next to the photo. Please contact us to discuss any questions you may have.

- Maximum total photo area: Approximately 8.375" x 5"
- Minimum Resolution: 300 dpi, 500 dpi recommended
- Acceptable Formats: JPG, TIFF, EPS, PDF
- Photos are in color. Multiple photos may be included, as may "before" & "after" shots.

Photos can be emailed if the total size per email is under 10MB. Send us a CD if you have larger files, or contact Pete for other options for delivering your photos.

Contact Pete Nowakowski, Marketing and Communications Director, or CJ South, Photographer, for further information or to schedule a date and time for him to shoot your project's photos.

Pete Nowakowski, BRAG Ann Arbor
[734-996-0100](tel:734-996-0100) | pnowakowski@bragannarbor.com

CJ South, Photographer
www.cjsouth.com | [734-436-1331](tel:734-436-1331) | cj@cjsouth.com



2019 Suppliers and Subcontractors

Please fill in the names of the suppliers and subcontractors that were part of this project. The staff will use this information to solicit advertising for the Tour guide and the website (critical financial support for this event) and will not share this information with any other participants.

Company/Contact Name

Contact Info

Suppliers/Subcontractors List

Company/Contact Name

Contact Info



MANS offers
remodelers up to
\$1,000 off Tour Fee.



MANS Lumber, through its partnership with BRAG, is pleased to sponsor a Remodelers Home Tour* offer for BRAG Members in Spring of 2019.

Any BRAG member purchasing materials through MANS Lumber for use in a Remodelers Home Tour property, for spring of 2019, will receive 10% off the total purchase towards the entry fee for the spring Remodelers Home Tour. *For example, if you spend \$10,000 at MANS for a project that will be featured in the tour, MANS will pay \$1,000 towards your entry fee. (\$1,000 maximum)*

Mans Lumber and BRAG are committed to a partnership that supports the efforts of remodelers in and around southeastern lower Michigan. Through this special offer, MANS Lumber hopes to provide remodelers with another competitive advantage and access to new business that comes from Tour participation. Whether it be windows, exterior doors, flooring, kitchen and bath cabinets, interior doors, siding, decking, or rough lumber, let the experts at MANS Lumber help you with your project and take advantage of this unique program.

For information on this program, please contact Peter Mans at pgmans@manslumber.com



800-TRY-MANS

www.MANSLumber.com

*Formerly known as the NARI Tour of Remodeled Homes

FERGUSON[®]

Bath, Kitchen & Lighting Gallery

2019 Tour Incentive



*Take an extra 20-30% off towards the
BRAG Spring Remodelers Home Tour entry fee
(formerly known as the NARI Tour of Remodelers Homes)
for Delta and Kohler Products.*

*Contact Don Warren for more info
C: 734-260-2230 F: 734-769-5872
E: donald.warren@ferguson.com
www.ferguson.com*

**** Must contact Don Warren PRIOR to ordering materials in order for
the discount to be valid. Requesting the discount upon taking possession
or afterwards is NULL AND VOID ****